

**เอกสารแนบ 22**  
**สำเนารายงานการประชุม Minutes of meeting no.1/2017**  
**on Progress in study and research of Lao Students**



School of Agro-Industry  
Faculty of Agro-Industry, Chiang Mai University  
International Program (Tel: 053-948218)  
Reference Number: MOF. 6593 (20.5.17)/ C. 186

Dated: 24<sup>th</sup> November 2017

**Minutes of Meeting**

The 1 <sup>st</sup> meeting of the Curriculum Management Committee for Academic year 2017 The Master of Science Program and Doctor of Philosophy Program in Food Science and Technology (International Programs)		
Date: 13 <sup>th</sup> November 2017	Time: 09.30 a.m. – 10.30 a.m.	Venue: The meeting room no. 2
Meeting attendees:		
1.	Assoc. Prof. Dr. Noppol Leksawasdi	Chairman of the meeting
2.	Asst. Prof. Dr. Jurmkwan Sangsuwan	Committee
3.	Asst. Prof. Dr. Pichaya Poonlarp	Committee
4.	Asst. Prof. Dr. Tri Indrarini Wirjantoro	Committee
5.	Dr. Pilairuk Intipunya	Committee
6.	Dr. Piyawan Simapaisan	Committee
7.	Dr. Suthasinee Yanpakdee	Committee and Secretary
8.	Mrs. Nattaluck Buranasilapin	Assistant secretary – Minutes taker
Absentees:		
1.	Assoc. Prof. Dr. Pornchai Ratchtanapan	Committee
2.	Asst. Prof. Dr. Charin Techapun	Committee
3.	Assoc. Prof. Dr. Phisit Seesuriyachan	Committee
4.	Asst. Prof. Dr. Srisuwan Naruenartwongsakul	Committee
5.	Assoc. Prof. Dr. Phisit Seesuriyachan	Committee
6.	Dr. M.L. Yasinee Chakrabandhu	Committee

The meeting started at 09.30 a.m.

Assoc. Prof. Dr. Noppol Leksawasdi, the Chairman of the Curriculum Management Committee, had called for the first meeting of International Programs Management Committee for the academic year 2017. The course of agenda consists of two major agendas, as following;

## Agenda 1 : Summary of notes

### 1.1 For Master Degree Program in Food Science and Technology (International Program)

- Progress report on study and research for thesis of International students.

Enrolled students	Enrolled Year	Expected Year of Graduation	Progress on study and research
1. Mr. Somhak Xainhiayang	2/2015	1/2018 (Staying an extra semester and graduating late)	Research for Thesis in progress
2. Mr. Yanglao Yialee	2/2015	1/2018 (Staying an extra semester and graduating late)	Research for Thesis in progress
3. Ms. Nurul Fatin Syahira	1/2016	2/2017 (Following the study plan)	Research for Thesis in progress

- Prospective number of admitted students in 6 years (2017 – 2022)

The academic year	2017		2018		2019		2020		2021		2022	
Semester	1	2	1	2	1	2	1	2	1	2	1	2
Plan A Type A 1	5	–	7	–	7	–	7	–	7	–	7	–
Plan A Type A2	15	–	15	–	15	–	15	–	15	–	15	–

### 1.2 Doctor of Philosophy Program in Food Science and Technology (International Program)

- Chiang Mai University Council approved the program at the 9<sup>th</sup>/2017 meeting on 30<sup>th</sup> September 2017.
- Prospective number of admitted students in 6 years (2017 – 2022)

The Academic Year	2560		2561		2562		2563		2564		2565	
Semester	1	2	1	2	1	2	1	2	1	2	1	2
Type 1.1	–	1	1	–	1	–	1	–	2	–	2	–
Type 2.1	–	5	5	–	7	–	7	–	9	–	9	–

#### Acknowledgement :

The meeting assembly noted and agreed on the information as stated above.

**Agenda Item 2: Matter(s) for consideration:**

The meeting assembly considered the planning tables for Management and Development of International Master's Degree and Doctor of Philosophy Programs in Food Science and Technology. The committed plans and actions were hereby updated as following:

**2.1 Planning table for Management and Development of International MS Program in Food Science and Technology in the academic year 2017**

Action plans	Deadline	Progress Report In Progress/ Completed
1. Follow up and review the management processes / systems used to implement the program.	Before the end of academic year 2017	Action in progress: The committee agreed to follow the same management process and systems of previous academic year.
2. Enhance the publicity of the program	Before the end of academic year 2017	Action in progress: The committee proposed on adding the program advertisement to targeted market such as Myanmar and China.
3. Search for scholarships and / or research funding from both of internal and external sources to support the prospective students who are interested in applying to this program.	Before the end of academic year 2017	Action in progress: The committee of International Program has agreed to propose the special request of tuition deduction and waiving to Faculty's committee to support on expenses of coming student. This plan will also attract the interest of both Thai and International students who would like to apply for International programs with low educational budget.
4. Promote the proposed plans to reduce and/or to waive tuition fees in order to support the educational expense of international students	Before the end of academic year 2017	Action in progress: The Chairman has informed that the proposed plans regarding the tuition fee issues were agreed by Board of Management Committee of School of Agro-Industry, in the meeting of November 2017 and it is allowed for International program committee to proceed for further action. Two strategies that is expecting to start from the semester 2 of academic year 2017 are as below; 1. For students who will be enrolled to the Dual Degree Program with UOR, UK. Tuition fee will be charged on Regular MS Program rate and to

Action plans	Deadline	Progress Report In Progress/ Completed
		<p>be waived the fee for 2 semesters when student will be studying abroad. (Studying in UOR, UK).</p> <p>2. For students under the Exchange/Student Mobility Project who has good academic result record in BS level (GPA 3.25 of 4.00), and enrolled to International MS program will get special deduction of tuition fee, paying the rate of the Regular MS program.</p>
5. Encourage and expand the academic cooperation networks and research links for the benefit of the students in the program, including of having collaboration projects for Joint and/or Double degree programs to foster the internationalization in higher education.	Before the end of academic year 2017	<p>Action completed: The academic cooperation on Dual Degree Program with University of Reading, United Kingdom.</p> <p>Action in progress:</p> <ol style="list-style-type: none"> <li>1. Developing the Double/Dual BS/MS/Degree in Food Science and Technology with Deakin University, Australia.</li> <li>2. Developing the research linkage and academic model with Universities in Guangzhou or GuangXi, China.</li> <li>3. Promoting the International Programs to academic participants who will attend the upcoming event, The Food and Applied Bioscience International Conference (FAB) 2018.</li> </ol>
6. Propose and/or organize at least 1 project or activity for the academic year 2017 to visit the food processing factory and cultural sites in Chiang Mai	Before the end of academic year 2017	<p>Action in progress:</p> <ol style="list-style-type: none"> <li>1. International students are proposed the factory visit programs, arranged by the teaching team in the subjects from all divisions, the schedule of visits will be proposed especially to the First year of students.</li> <li>2. International students are invited to join the Student Mobility Project in which there was the cultural sites and factory tours arranged for</li> </ol>



Action plans	Deadline	Progress Report In Progress/ Completed
		inbound students from Short Courses or Internship Programs.
7. Plan and prepare for the program improvement (Major revision) to be completed within the fourth academic year and being eligible to provide the improved program in the fifth academic year since the program was opened.	1. Propose the name list, invite the specialist and members and proceed the announcement of the program improvement committee before the end of the academic year 2018 2. Complete the program improvement process before the end of the academic year 2019 3. Provide the newly improved program in the academic year 2020	Action in progress: The committee agreed that the shortlist of Program Improvement committee will be further proceeded before the deadline of planning table, the name of external specialists will be further discussed in the next meeting.
9. Additional comment/plan Propose of accreditation of International MS program with Institute of Food Science Technology (IFST) to foster the academic and management international standard and program reputation.	No deadline	The committee has acknowledged the information on opening for accreditation of degrees with IFST and commented that there is possibility to bring on this plan in the future.

2.2 Planning table for Management of International Doctor of Philosophy Program in Food Science and Technology in the academic year 2017

Action plans	Deadline	Progress Report In Progress/ Completed
1. Plan for the management processes / systems used to implement the curriculum.	Before the end of academic year 2017	Action in progress: The committee agreed to apply the same management process and systems that is created for the International MS program.
2. Search for scholarships and / or research funding from both of internal and external sources to support the prospective students who are interested in applying to this program.	Before the end of academic year 2017	Action in progress: 1. The committee considered that the prospective students who are interested to apply to this program will be able to propose

Action plans	Deadline	Progress Report In Progress/ Completed
		the letter of special request in tuition fee deduction and asking for other supporting fund of research when approaching the research advisor. 2. The possibility to reduce tuition fee rate can be further discussed when there is the meeting of the improvement plans of program in the following academic years.
3. Encourage and expand the academic cooperation networks and research links for the benefit of the students in the program, including of having collaboration projects for Joint and/or Double degree programs to foster the internationalization in higher education.	Before the end of academic year 2017	Action in progress: The academic cooperation networks and research links are always promoted during the meeting of executive staff with international visiting professors from many universities.
4. Propose and/or organize at least 1 project or activity for the academic year 2017 to visit the food processing factory and cultural sites in Chiang Mai	Before the end of academic year 2017	Since there is none of coming students in PhD Program in the 2 <sup>nd</sup> semester of academic year 2017, the marketing plan to search for prospective students has been proactively striving. The new coming PhD students will be proposed to join factory visit schedules or student mobility and special lecture programs, as well as, research laboratories arranged under the supervision of his or her PhD thesis advisor.

#### Conclusion of Agenda Item 2:

The meeting assembly noted and agreed on the information as stated above.

The meeting is adjourned at 10.30 a.m.

Minutes prepared by: .....

Mrs. Nattaluck Buranasilapin

Minutes taker

Minutes approved by: .....

Assoc. Prof. Dr. Noppol Leksawasdi

Chairman of the meeting