

เอกสารแนบ 59
รายงานการประชุมคณะกรรมการบริหารหลักสูตรวิทยาศาสตรมหาบัณฑิต
สาขาวิชาวิทยาศาสตร์และเทคโนโลยีการอาหาร
(หลักสูตรนานาชาติ) ครั้งที่ 2 ประจำปีการศึกษา 2560



School of Agro-Industry
Faculty of Agro-Industry, Chiang Mai University
International Program (Tel: 053-948218)
Reference Number: MOE. 6593 (20.5.17)/ C.0143

Dated: 16th July 2018

Minutes of Meeting

The 2nd meeting of the Curriculum Management Committee for Academic Year 2017

The Master of Science Program and Doctor of Philosophy Program

in Food Science and Technology (International Programs)

Date: 29th June 2018

Time: 09.30 a.m. – 10.45 a.m.

Venue: The meeting room no. 6

Meeting attendees:

- | | |
|---|-------------------------------------|
| 1. Assoc. Prof. Dr. Noppol Leksawasdi | Chairman of the meeting |
| 2. Assoc. Prof. Dr. Phisit Seesuriyachan | Committee |
| 3. Asst. Prof. Dr. Pichaya Poonlarp | Committee |
| 4. Asst. Prof. Dr. Tri Indrarini Wirjantoro | Committee |
| 5. Dr. M.L. Yasinee Chakrabandhu | Committee |
| 6. Asst. Prof. Dr. Pilairuk Intipunya | Committee |
| 7. Dr. Suthasinee Yanpakdee | Committee and Secretary |
| 8. Mrs. Nattaluck Buranasilapin | Assistant secretary – Minutes taker |

Absentees:

- | | |
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| 1. Assoc. Prof. Dr. Pornchai Ratchtanapan | Committee |
| 2. Asst. Prof. Dr. Charin Techapun | Committee |
| 3. Asst. Prof. Dr. Jurmkwan Sangsuwan | Committee |
| 4. Asst. Prof. Dr. Srisuwan Naruenartwongsakul | Committee |
| 5. Dr. Piyawan Simapaisan | Committee |

The meeting started at 09.30 a.m.

Assoc. Prof. Dr. Noppol Leksawasdi, the Chairman of the Curriculum Management Committee, had called for the second meeting of International Programs Management Committee for the academic year 2017. Due to the overlapping schedule of Assoc. Prof. Dr. Noppol Leksawasdi, Asst. Prof. Dr. Pilairuk Intipunya, one of the committees, was appointed as the Acting Chairperson of the meeting to continue the discussion. The course of meeting consists of three major agendas, as following;

Agenda 1 : Summary of note:

1.1 Progress report of current students

No.	Programs	Current students and Progress in the academic year 2018	Progress report of current students in the academic year 2018	Remark
1	Master of Science Program in Food Science and Technology (International Program)	3 students and their progress reports	<p>1. Mr. Somhak Xainhiayang:</p> <p>Currently, the student is conducting research for his thesis examination. Having a slow progress, the student still struggle to finish his laboratory reports due to the weakness in English proficiency.</p> <p>2. Mr. Yanglao Yiale:</p> <p>The student will be registering for non credit study in the semester 1/2018 to continue his student status.</p> <p>His research progress is ongoing for the thesis examination.</p> <p>However, the papers of both students have been accepted by Food and Applied Bioscience Journal. They are now working on the editing process.</p>	<p>The committees acknowledged the progress of all students.</p> <p>The committees discussed possible actions to assist student who has slow progress, i.e</p> <p>1. Setting up the meeting or appointment for the student, thesis advisor and the Chairman to consult all problems and find the best solution to improve English skills of the students.</p> <p>2. Interviewing in person during the selection process of admission is a must procedure to evaluate that the applicants have adequate background in the study field and be able to show their good</p>

No.	Programs	Current students and Progress in the academic year 2018	Progress report of current students in the academic year 2018	Remark
			3. Ms. Nurul Fatin Syahirah: Passing thesis examination on 25 May 2018, the student expects to finish her study by the first semester of the academic year 2018 (the 5 th semester of study plan). The paper submission for publication is on process.	English communication skills.
		Action for 2018 student intake	No applicant for academic year 2018	The committees agreed
2	Doctor of Philosophy Program in Food Science and Technology (International Program)	There is still no applicant for the semester 1 of the academic year 2018.	There is none of current students	to open the study application for both M.Sc. and Ph.D. (International programs) on the 3 rd Round for the admission for semester 1 of the academic year 2018. The application period will be opening until 31 st July 2018.

Acknowledgement : The meeting assembly noted and agreed on the information as stated

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Acknowledgement : The meeting assembly noted and agreed on the information as stated

Agenda Item 2: Matter(s) for consideration:

The meeting assembly considered the planning tables for Management and Development of International Master's Degree and Doctor of Philosophy Programs in Food Science and Technology. All action plans were hereby updated as following:

2.1 Planning table for Management and Development of International MS Program in Food Science and Technology in the academic year 2017

Action plans for the academic year 2017	Evaluate and Confirm or Adjust the management process after end of the academic year 2017	Plans for the academic year 2018
1. Follow up and review the management processes / systems used to implement the program.	Action completed: The committees evaluated the applying management system and agreed to follow the same management process and systems for the academic year 2018	1.1. Continue the management process and focus on the effective strategies or advertisement to get more prospective students for the International programs 1.2. Evaluate the result of management at the end of academic year 2018 and improve the process or system to achieve the good practice.
2. Enhance the publicity of the program	Action completed: – Adjust the e-banner, brochure and website – Cooperate with Graduate School to update the admission cycle through online webpage.	2. Continue the advertisement of International programs – Update website and brochure to promote the International programs – Keep sending e-banner to promote the international programs to Graduate School of Chiang Mai University
3. Search for scholarships and / or research funding from both of internal and external sources to support the	Action completed: – Providing the information about internal scholarships such as the TA/RA scholarship supported by Graduate School of CMU and the scholarship supporting the research for thesis proposal of the Faculty of Agro-Industry and	3. Continue the exploration of supporting research fund and/or internal and external scholarship opportunities

Action plans for the academic year 2017	Evaluate and Confirm or Adjust the management process after end of the academic year 2017	Plans for the academic year 2018
prospective students who are interested in applying to this program.	etc. to those who are interested in applying to the program. – The committees recommended that the advisors might apply the external scholarships supported by government or private organization to assist in financing the research of students.	
4. Promote the proposed plans to reduce and/or to waive tuition fees in order to support the educational expense of international students	Action in progress: Follow up the official approval on tuition fee discount and/or waives from Chiang Mai University	4. Follow up the official approval on tuition fee discount and/or waives from Chiang Mai University. – The new rate of tuition fee (195,000 THB for the whole program) will be initially applied in the academic year 2018.
5. Encourage and expand the academic cooperation networks and research links for the benefit of the students in the program, including of having collaboration projects for Joint and/or Double degree programs to foster the internationalization in higher education.	Action in progress: 1. The academic cooperation on Dual Degree Program with University of Reading, United Kingdom. Developing MOA. 2. Developing the Double/Dual BS/MS/Degree in Food Science and Technology with Deakin University, Australia and other universities. – The committees and the lecturers in FST Division are now invited to join the workshop for developing the Double Degree Programs with Daikin University, Australia, held on 2 nd – 5 th July 2018 at Belle Villa Resort, Chiang Mai Province.	5. Maintain the connection of academic cooperation with international universities and continue the expanse of Joint/Dual/Double Degree programs. – The committees also shared information about the opportunities to link the international programs with the Joint Degree Programs provided by external funding agencies such as Erasmus Mundus Network or JASSO Network or Japan Society for the Promotion of Science (JSPS) and etc.
6. Propose and/or organize at least 1	Action in plan:	6. Continue this plan.

Action plans for the academic year 2017	Evaluate and Confirm or Adjust the management process after end of the academic year 2017	Plans for the academic year 2018
project or activity for the academic year 2017 to visit the food processing factory and cultural sites in Chiang Mai	<p>1. International students will have opportunities for the factory visit programs, arranged by the teaching team in the subjects from all divisions, the schedule of visits will be proposed especially to the first year students.</p> <p>2. A Half-day field trip to cultural site visits can be added and provided for international students during the study in the program</p>	
7. Plan and prepare for the program improvement (Major revision) to be completed within the fourth academic year and being eligible to provide the improved program in the fifth academic year since the program was opened.	<p>Action in progress:</p> <ul style="list-style-type: none"> - The committee agreed on present process or system using for Program improvement. - Starting the process by setting up the committees for program major improvement. <p>The committee members for Major improvement are proposed as listed below:</p> <ol style="list-style-type: none"> 1. Assoc. Prof. Dr. Noppol Leksawasdi (Chairman of committee) 2. Assoc. Prof. Dr. Patcharin Raviyan 3. Assoc. Prof. Dr. Phisit Seesuriyachan 4. Asst. Prof. Dr. Panida Rattanapitigorn 5. Asst. Prof. Dr. Pichaya Poonlarp 6. Asst. Prof. Dr. Pilairuk Intipunya 7. Asst. Prof. Dr. Prasert Hanmoungjai 8. Asst. Prof. Dr. Srisuwan Naruenartwongsakul 9. Asst. Prof. Dr. Tri Indrarini Wirjantoro 10. Asst. Prof. Dr. Yongyuth Chalermchat 11. Dr. M.L. Yasinee Chakrabandhu 12. Dr. Sirapat Taesuwan 13. Dr. Suphat Phongthai 14. Dr. Suthasinee Yanpakdee 	<p>Start up the process of Major Improvement</p> <ol style="list-style-type: none"> 1. Finish the appointment of the committee members for Major improvement before the end of semester 1/2018. 2. Begin the process of surveying graduate user and market analysis

2.2 Planning table for Management of International Doctor of Philosophy Program in Food Science and Technology in the academic year 2017

Action plans for the academic year 2017	Evaluate and Confirm or Adjust the management process after end of the academic year 2017	Plans for the academic year 2018
1. Plan for the management processes / systems used to implement the curriculum.	Action completed: The committee agreed to apply the same management process and systems that is created for the International MS program.	1. Continue the management process and focus on the effective strategies or advertisement to get more prospective students for the International programs
2. Search for scholarships and / or research funding from both of internal and external sources to support the prospective students who are interested in applying to this program.	Action in progress: The committee mentioned that thesis advisor might apply for external research scholarship such as the Royal Golden Jubilee Ph.D. Programme: Scholarships for ASEAN students (RGJ –ASEAN), in order to get financial support and help cover the expense on laboratory and reseach of students.	2. Continue this plan
3. Encourage and expand the academic cooperation networks and research links for the benefit of the students in the program, including of having collaboration projects for Joint and/or Double degree programs to foster the internationalization in higher education.	Action completed: The academic cooperation networks and research links are always promoted during the meeting of executive staff with international visiting professors from many universities.	3. Continue this plan

Action plans for the academic year 2017	Evaluate and Confirm or Adjust the management process after end of the academic year 2017	Plans for the academic year 2018
4. Propose and/or organize at least 1 project or activity for the academic year 2017 to visit the food processing factory and cultural sites in Chiang Mai	Since there is none of coming students in PhD Program in the 2 nd semester of academic year 2017, the marketing plan to search for prospective students has been proactively striving. The new coming PhD students will be proposed to join factory visit schedules or student mobility and special lecture programs, as well as, research laboratories arranged under the supervision of his or her PhD thesis advisor.	4. Continue this plan

Conclusion of Agenda Item 2: The meeting assembly noted and agreed on the information as stated above.

Agenda Item 3: Other matters:

3.1 Proposing the equipment/materials/ teaching & learning resource supporting for International Programs. The meeting assembly considered the quotations of a new Mass Spectrometer, submitted from two companies; A.T. Science Trading LTD.,PART. and World Siam Group Co.,LTD. There were also requests on a new Differential Scanning Calorimeter (DSC) and one laptop to support the administrative work for International programs. The committees approved the requests and agreed that all quotations can be proposed further to the board of Management committee of School of Agro-Industry.

Conclusion of Agenda Item 3: The meeting assembly noted and agreed on the information as stated above.


The meeting is adjourned at 10.45 a.m.

Minutes prepared by: _____


Mrs. Nattaluck Buranasilapin

Minutes taker

Minutes approved by: _____


Asst. Prof. Dr. Pilairuk Intipunva